



ELIZABETH F.
GAMBLE GARDEN
HISTORIC HOME & GARDEN



Committee Reports
March 28, 2023

>Executive Director's Report, Marco Maina

>Garden Director's Report, Corey Andrikopoulos
Garden Update May 2023

Horticultural Staff Update:

It has been a very busy few months in the garden, but I have been told by many visitors and volunteers in recent weeks that the garden has never looked better. We can thank the wet weather this winter for some of that, but most of the credit goes to the tireless effort of the horticultural staff and garden volunteers.

I would like to especially acknowledge Ella Ancheta, our Garden Manager, for the job she has performed since I have been with Gamble Garden. In addition to everything she does on a regular basis to keep our garden looking great, Ella spearheaded the very successful Volunteer Fair we held in February, has been overseeing the installation of the new cutting garden through a very challenging winter, and has made the time to share her endless knowledge of the plants and landscapes of Gamble Garden with me.

I would also like to thank Katie O'Conner for her years of service to the garden. Her expertise in pruning and her knowledge of the garden leaves big shoes to fill. In order to help us with short staffing in the lead up to Spring Tour, Katie offered to stay on for an extra two months, something for which we are very grateful. Cheryl Renshaw also stepped up in the lead up to Spring Tour, extending her hours in the garden while still finding time to make all the plant signs for the event.

The newest member of our horticultural staff is Cynthia Armour. Cynthia began as a volunteer last summer and has impressed the staff with her garden work ever since. She accepted our offer of a 0.5 FTE Garden Assistant position this spring and has seamlessly fit in with our staff so far.

I would also like to announce the addition of a new garden intern, Karena Carrie. Karena's internship will run through end of June.

I am continuing to interview candidates for the open staff positions as new applications come in. I am hopeful we will fill those positions soon.

Garden Volunteers Update:

I am pleased to say that we have many new faces among the Dirty Knees Brigade. We have added 17 new volunteers in recent months. This was achieved through a combination of increased advertising and direct engagement. The volunteer fair was very well attended and has generated nearly a dozen new garden volunteers. In recent weeks we have had several new volunteers attracted by the signs you will see throughout the demonstration gardens. I would like to thank Anne Ritchie and our new garden volunteer coordinator Heidi Huber for all their work contacting the wonderful people interested in volunteering with us. We are now offering volunteer days two Saturdays a month in addition to our normal Tuesday and Wednesdays. Additionally, we hosted work days for Palo Alto High School and a company named Slalom in April.

All our volunteers have contributed so much to our garden and we couldn't maintain Gamble Garden without them, but I want to especially acknowledge Peggy Stetler and Elizabeth Andersen, for their work making the plant sale at Spring Tour such a success, Chris Bahr and Linda Roark, for creating the crafts and container arrangements that were such a hit at the plant sale, and Gwen Whittier, for her tireless efforts to help us propagate so many of the wonderful plants you see throughout the garden.

Cutting Garden:

The cutting garden renovation was completed in late March and the first round of planting is in. Of note right now are the roses and the peonies, which are coming into full bloom. The ranunculus flowers are nearly spent and we will be rotating that bed shortly, while many of the other plants are just coming into maturity. Other noteworthy additions to the cutting garden are the various new plants supports we have added to make bed maintenance and flower harvesting easier.

Edible Garden: The rotation to the summer garden is about half-way complete. Tomatoes, peppers, eggplants, corn, and beans have already been planted. Full transition to the summer garden is expected by mid-June. I am also in the process of converting several beds to perennial fruit plants. Look for the addition of raspberry, blackberry, hardy kiwi, Chilean guava, and table grapes in the coming months.

Pollinator Garden: I am pleased to announce the receipt of a grant from the Palo Alto Garden Club to complete a renovation of the pollinator garden at Gamble. With this grant I will be replacing the irrigation, addressing drainage issues, redesigning the plantings, and adding pollinator nesting habitat to the immediate areas. This project will begin in October and will be completed by summer 2024. Related to this project, you may see bee lures around the garden throughout the summer. These lures are part of a project we are collaborating on with Dr. Jean-Philippe Marelli, the goal of which is to create managed hives of a rare stingless bee at Gamble Garden. Dr. Marelli was kind enough to conduct a workshop for our volunteers earlier this month to teach us about these bees and how to make the lures

Plant Sales:

The success of the plant sale at Spring Tour surpassed our expectations. Even better, 90% of the plants sold were propagated here at Gamble. We are planning to have more plant sales throughout the summer during Second Saturday events. The next sale will be June 10th, and we are busy getting new plant selections ready. You may also notice strange plastic-wrapped balls on tree branches throughout the property in coming months. This is not a form of pest control, but rather a technique called air layering that will allow for the larger specimens to be propagated from the many heritage plants we have at Gamble.

Spring Tour:

Needless to say, Spring Tour was a huge success. We had one of the best plant sales ever and I want to thank Ella and our dedicated volunteers for making that happen. I would also like to thank the garden staff for their donations to silent auction, and we are excited to be hosting a private dinner for four in the garden this summer, and an herbal tea party for 30 guests in the fall.

>Adult Education, Terri Weber

Reporting period: March 21, 2023- May 16, 2023

Date of last meeting: April 18, 2023

Date of next meeting: May 23, 2023

Action items completed:

- **SPRINGTIME IN THE GARDEN** Instructor Katherine Glazier SATURDAY, APRIL 1
- **IPHONE FLOWER PHOTOGRAPHY** Instructor Tom Uptom THURSDAY, APRIL 6
- **Jazz Guitar Master Mimi Fox & Jason Keiser Guitar Duet Concert Live at Gamble Garden** Thursday May 11,
- **"Flowering Nests for May"** Instructor Katherine Glazier. May 6

>Annual Appeal, Marco Maina and Susann Mirabella

>Archives, Linda Norton

No report from Archives this month.

>Board Development, Lena Dawson

Reporting Period: April and May, 2023

Date of last meetings : April 10th and May 8th.

Date of next meeting : June 12th.

Action items completed:

- Gamble Garden Board slate for 2023-2024 completed.
- All Operating Chair positions have been filled, except for Roots and Shoots.

>Board Governance, Sarah Burgess

>Buildings and Grounds, David Chang

Liaison to the Board: Marco Maina

Buildings Committee Reporting Period: April 2023

Date of last meeting: May 9, 2023

Dated of next meeting: N/A

Maintenance & Enhancement Projects Action Status Report:

- There are a few final touchup work to be performed by McDermaid Painting
- There is a final replacement installation work to be completed by DB Electric.

Replacement shades for windows on the first floor being evaluated. Separately, shades for the second-floor open office are being considered.

>Children's Events, Deanna Wong

Reporting Period: April 2023

Here is the final Event Report on the Children's Events "Easter Egg Hunt" held on Sunday, April 2, 2023. We had **513 people** attend and raised approximately **Gross Revenue \$20,125.00**. This was a **SOLD OUT EVENT**.

EVENT DETAILS

"Easter Egg Hunt"

Sunday, April 2, 2023

9:30 - 10:30 a.m. Hunt #1

11:00 a.m. - 12:00 p.m. Hunt #2

12:30 -1:30 p.m. Hunt #3

<https://www.gamblegarden.org/easter2023/>



VENUE

The entire property was closed to the public from 6:00 a.m. - 3:00 p.m. We utilized the Gamble property as follows (see map below):

- Circular Driveway: Entrance; Registration; Arts & Crafts; Waiting Area; FGA sponsorship table
- Main House: Inventory staging; Command Center; Volunteer lunch area
- The North Garden: Egg hunt
- Former Old Oak Tree Area: Toddlers Area
- Carriage House Patio: Arts & Crafts; Refreshments; Mimosas for Adults; Tattoos; Jelly Bean Counting Contest; Face Painting
- Churchill Parking Lot: Petting Zoo; Easter Bunny (actor); Exit

TICKET PRICES

\$45.00/adult -- Pre-Registration (ages 18+)

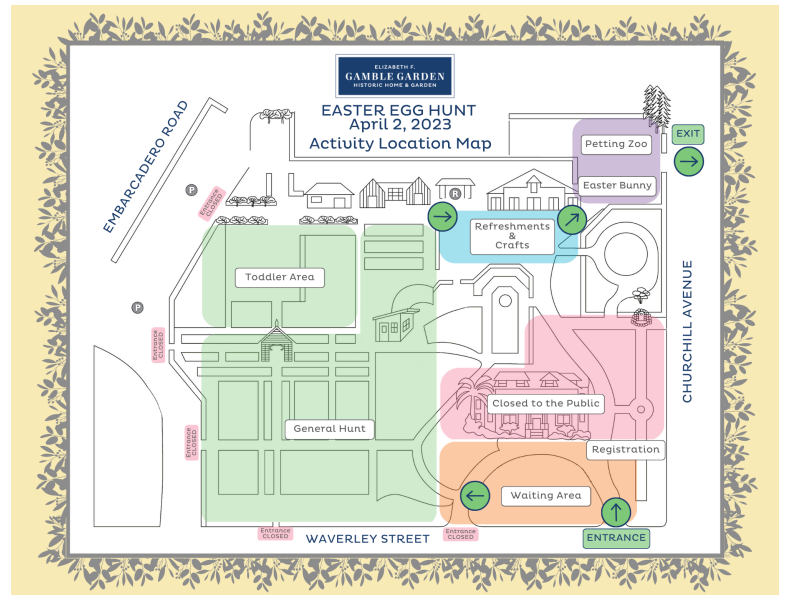
\$50.00/child -- Pre-Registration (ages 2 - 17)
 FREE (under age 2)
 20% discount per ticket for Gamble Members
 \$50.00/person -- Day-of-Event Walk-In's (anyone ages 2 and up; no Member's discount offered)

CUSTOMER ATTENDANCE

Total Customers: 513 individuals (259 adults; 212 children; 42 infants)
 Pre-Registered via eTapestry: 492 individuals (246 adults; 204 children; 42 infants)
 Day-of-Event Walk-In's: 21 individuals (13 adults; 8 children; 0 infants)
 Members: Only 13 families were Gamble Members

REVENUE, EXPENSES, NET INCOME

\$ 20,125.00 Total Gross Revenue from ticket sales
 \$ 5,000.00 Underwriting by FGA Architects
 \$ <2,971.69> Total Expenses
\$ 22,153.31 TOTAL NET INCOME



	9:30 a.m. Hunt	11:00 a.m. Hunt	12:30 p.m. Hunt	S/T
<i>(headcount)</i>				
Adult (ages 18+)	83	88	75	246
Child (ages 2-17)	61	72	71	204
Infant (ages 0 - 1)	15	13	14	42
S/T (pre-reg):	159	173	160	492
Walk-in's (adult)	1	10	2	13
Walk-in's (child)	2	4	2	8
Walk-in's (infant)	0	0	0	0
S/T (Walk-in's):	3	14	4	21
TOTAL HUMANS	162	187	164	513
<i>(in dollars)</i>				
Revenue Adult (pre-reg)	\$ 3,735.00	\$ 3,960.00	\$ 3,375.00	\$ 11,070.00
Revenue Child (pre-reg)	\$ 3,050.00	\$ 3,600.00	\$ 3,550.00	\$ 10,200.00
Revenue Adult (walk-in's)	\$ 50.00	\$ 500.00	\$ 100.00	\$ 650.00

Revenue Child (walk-in's)	\$ 100.00	\$ 200.00	\$ 100.00	\$ 400.00
Revenue Infant (walk-in's)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts	\$ (385.00)	\$ (420.00)	\$ (1,390.00)	\$ (2,195.00)
TOTAL GROSS REVENUE	\$ 6,550.00	\$ 7,840.00	\$ 5,735.00	\$ 20,125.00
Expenses	\$ 990.56	\$ 990.56	\$ 990.56	\$ 2,971.69
TOTAL NET INCOME	\$ 5,559.44	\$ 6,849.44	\$ 4,744.44	\$ 17,153.31
Underwriting	\$ 1,666.67	\$ 1,666.67	\$ 1,666.67	\$ 5,000.00
TOTAL NET EVENT INCOME	\$ 7,226.10	\$ 8,516.10	\$ 6,411.10	\$ 22,153.31



EGGS STUFFED

4,300 plastic eggs

ACTIVITIES

- Easter Egg Hunt
- Toddlers Area
- Arts & Crafts
- Tattoos
- Face Painting
- Petting Zoo
- Refreshments (cookies, cupcakes, muffins, chocolates)
- Mimosas (adults only)
- Easter Bunny with Gifts

VOLUNTEERS

- 38 student volunteers
- 18 adult volunteers

EVENT PHOTOGRAPHERS

- 2 student photographers (Rose Wu & Mei Miyahara -- editor & photographer from school newspaper)
- 1 professional photographer (Ben Eloy)
- To view more photos from this event, please contact Deanna Wong at deanna28@gmail.com

MARKETING DESCRIPTION

"Mark your calendars for Gamble Garden's popular Easter Egg Hunt! Bring your children to this special tradition. Petting zoo, Arts & Crafts, treats and a beautiful setting for a fun egg hunt. This will be a sold-out event, so buy your tickets now."

PHOTOS, POSTERS & PUBLICITY

Poster Design by Jeanne Lam

If you have any questions, please do not hesitate to contact me. Thank you to all who contributed to this successful, highly labor-intensive, extremely popular community event.

Regards,
Deanna
Chair, Children's Events
Gamble Garden

--
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>Endowment, Pat Davis and Nancy Wong

Date of last meeting: May 10, 2023

Excuse my absence, but warm breezes from the Hawaiian islands are calling me.

Every July 1st Endowment starts with zero money in our E-Tapestry weekly report, and we always fear, but hope, the Endowment numbers will takes flight. FY23 turned out to be a wonderful bonanza, our second largest year-end of banking donated money into the Endowment Fund. **The grand total to this date is \$214,505.**

Three '02 Legacy Society members remembered Gamble in their planned giving, and **donated a total of \$145,000**, coming from the estates of Mary Jane Tapp, Lee and Merrill Newman, and Walt and Mary McCullough.

The Newman's and the McCullough's, along with Maddy and Isaac Stein, will be honored with benches in the Gamble Garden, and recognized at the Summer Garden Party on June 20, 2023.

We are honored to announce that Nancy Wong and Rob Lipshutz have placed Gamble Garden in their Planned Giving, and will be our 37th living members of the '02 Legacy Society.

Endowment is recognizing four new brick donors at the Summer Garden Party on June 20th.

- Funded by Nancy Wong and Rob Lipshutz
- Funded by the estate of Mary Jane Tapp
- Funded by Nancy Drapkin who is making this donation her fifth brick in Gamble's Gazebo.
- Tracy Storer and his wife, Marcia Kimes will be recognized on a brick which features a verse in Latin. This will be the third Storer brick. The family's first two bricks were recognized ten years ago, in 2013.

Gamble has received 14 Planned Giving '02 Legacy Society gifts over the past 20 years, including the first upon the death of Mary Gamble.

All who volunteer at Gamble as fund raisers know the importance of this work, raising funds for the current needs, caring for the gardens and facilities, and looking to the future with gifts that will sustain Gamble for more than another 38 years.

Aloha dear ones that shoulder so much responsibility, and do it with smiles, good cheer, and dedication to this old estate we each love.

>Executive Committee, Sarah Clark

Reporting period: April and May 2023

Date of last meeting: May 9, 2023

Date of next meeting: May 19, 2023

No meeting in April.

Proposed items for May Board meeting agenda.

Prepared Executive Director Annual Board Performance Evaluation.

>Finance, Karen Douglas

Date of last meeting: May 17, 2023

Date of next meeting: June 21, 2023

Action Items Completed This Month:

Action Items in Process:

- We are now successfully using both First Citizens Bank (formerly SVB) and Chase.
- The committee had lengthy discussion about the draft FY 24. A draft will be presented at the May board mtg.
- We are still waiting for the final draft of the FY22 audit.
- We have decided at this point to stay with the current insurance broker and staff is in process of applying for an Umbrella policy. We are expecting a few other changes as well.
- A draft project list is underway.
- We expect to discuss board designation of bequests and other gifts in June.
- The FC continues to closely monitor our surplus reserves.

Announcements to the board:

Questions for the board/larger group:

Any board support requested?:

Please review the Treasurer's Report for April 2023, as well as the draft FY24 budget. Both will be discussed at upcoming the board mtg. Questions beforehand are welcomed.

>Floral Arrangers, Carmen Pekelsma

Reporting period: April - May

The next all committee meeting is in September, however, 4-5 arrangers meet every Monday to prepare house arrangements.

Action items completed:

- **April:**
 - Second Saturday floral arrangements for the house.
 - Gamble luncheon centerpieces and house arrangements
 - Spring Tour preparations for house decorations, centerpieces (donated) and
 - Preview Party arrangements and day of event arrangements
- **May:**
 - Gamble luncheon and 2nd Saturday flowers
 - Reorganization of Floral Committee supplies on third floor.
 - Meeting with 2 new possible arrangers

Announcements to the board:

- A reminder Kathy Ladra will be co-chairing the Floral Committee beginning in June.
-

>Fund Development, Susann Mirabella

Date of last meeting: May 12, 2023

Reporting period: March-May, 2023

Date of last meeting: February 2, 2023

Date of next meeting: May,12 2023

Action items completed:

- \$37,000 in business sponsorships closed and on budget for Spring Tour
- \$2,000 May Second Saturday sponsorship closed
- \$20,000 in vendor sales on budget for Spring Tour
- Attended Tall Tree Award Dinner
- Supported Gamble's participation in the May Fete Parade
- Assisted in planning the upcoming Summer Garden Party in June
- Supported and participated in Be my Guest Lunch in May
- Held quarterly meeting with all Fundraising chairs
- Chairs in place for fundraising committees for the coming year

Announcements to the board:

n/a

Questions for the board/larger group?

n/a

Board support requested:

Thank you for making Spring Tour a great success with your support in many ways.

>Garden Advisors and Support, Lesley Peters

>Garden Club Liaisons, Donna Sheridan and Sheri Moody

Reporting period: May 2023

Date of last meeting: March 28, 2023

Date of next meeting: May 23, 2023

Action items completed:

- Iced tea and cookie table at Spring Tour was a success. We had plenty of iced tea and cookies for both Friday and Saturday, as well as enough volunteers to make tea, fill platters with cookies, and serve guests.
-

>Garden House Task Force, Marco Maina and Dana Perkins

>Garden Volunteers, aka "Dirty Knees", Betsy Gifford and Gwen Whittier

Reporting Period: February, 2023

>Horticultural Library, Mary Jo Levy

>Hospitality, Pat Gregory

Reporting period: (No Report in April) May 2023

Date of last meeting: May 11, 2023

Date of next meeting: June 13, 2023

Action items completed:

Hospitality had two meetings in May on May 4th and May 11th.

At the May 4th Hospitality Meeting, we

- Recapped the Endowment Party for the '02 Society which several Hospitality Committee members helped with.

- We started planning our Summer Garden Party which will be on June 20th. This honors our Endowment Brick Donors, Bench Donors, and Major Gamble Donors. Invitations were to be mailed on May 17 with a response date of June 9.
- Endowment and Membership share the cost of the party and the Hospitality Committee orchestrates the event. A co-chair of Endowment will be in charge of the program and
- a Membership co-chair will also welcome the guests. The event is now catered but desserts will be provided by the Endowment Committee, Hospitality Committee, and Luncheon Committee. We will need volunteers from these committees to help pass food as well.
- At this meeting we also discussed three possible caterers and other details for the party and divided up responsibilities ie: flowers, beverages, bartenders, set up, supplies: and clean Up.

At the May 11th Hospitality Meeting, we

- Continued our planning for the Summer Garden Party and discussed possible caterers and their bids. We decided on the caterer we will use.
- It was agreed to have another meeting on
- +-* June 13 prior to the event and finalize all the details.

Announcements to the board:

If coming to the Summer Garden Party please RSVP as soon as you can since we need to give the caterer an accurate count by June 9.

Board support requested:

If coming to the Summer Garden Party and would like to pass food, please let me know since we may need extra help.

>IDEA Task Force, Mary Powell and Sarah Clark

Chair: Mary Powell and Sarah Clark

Date of next final meeting: June 21, 2023

Action items completed:

- The Task Force met to formulate five recommendations to include in its official report to the Board.
- One of the five recommendations is to allocate \$4,000 for a set of three two-hour training sessions with Edutainment for Equity, an Oakland based firm that offers IDEA training. After extensive research by the task force, E4E came out as the clear best fit for Gamble. We recommend that the training take place in the fall in order to be accomplished before the holidays and Spring Tour work.

In Process:

- Present a final IDEA Task Force report to the Board by June 2023.

Board support requested:

- The board can be thinking about where the ongoing IDEA work will be centered in the future. The IDEA Task Force will conclude in June 2023.
 - The board would be well advised to enter into a contract with Edutainment for Equity as soon as possible, in order to secure our preferred dates on their schedule.
-

>Investment, Ian Linford

Reporting period: April 2023

Date of last meeting: April 26th

Date of next meeting: July 19th

Action items completed:

- Completed quarterly review of Endowment Portfolio

Announcements to the board:

- Endowment Portfolio has performed well year-to-date, with a +4.44% return in the first quarter mitigating losses from 2022.

Questions for the board/larger group? None.

Board support requested: None.

>Luncheon, Robin Allen and Marie Immekeppel

Chair(s): Robin Allen & Marie Immekeppel

Reporting period: March, 2023

>Marketing Committee, Marco Maina

>Membership, Sue Krumbein and Donna Bohling

Reporting period: April - May, 2023

Date of last meeting: May 16, 2023

Date of next meeting: June 22, 2023

Upcoming Events:

May 24th, Book Talk, *Juana Briones*, 3 pm

June 15th *Quarterly Zoom with Garden Director Corey*, 4pm

Action items completed:

1. Membership hosted a table of eight at the Palo Alto Tall Tree Awards. This was the first time Gamble attended the event.
2. Marched in the May Fete Parade & had a table at the Fair! Lots of enthusiasm from the crowd assembled & many contacts with people at the fair. Will do this again next year. It was especially gratifying to have the current Board President & the incoming Board President march with us! This was another first for Gamble attending a community event.
3. Joined Second Saturday in March, April and May, doing the check in portion of registration, using iPads so that the information is recorded. This is a good collaboration.
4. Reviewed membership levels & benefits, made changes, committee approved the changes & sent to the board for approval.
5. Created a 2"x2" card with a QR code for membership. Especially useful for Second Saturday. Guides pitch membership and can provide the card for a visitor to pull up on their phone. (Fits nicely in a pocket.)
6. Committee Co-Chairs for 2023-24 – Sue Krumbein & Debbie Benson; will add several new members to the Membership Committee. Thanks to Donna Bohling for her leadership, which we will continue to call on!
7. Held a successful Be My Guest Luncheon on May 11 with 28 people attending. Expecting additional new members from those guests! Thank you to the luncheon committee!

Board support requested:

Please attend our events whenever possible. We'll introduce you, include you, and get to know you! The general membership loves meeting and getting to know you!

>Personnel, Sarah Clark

No report from Personnel this month.

>Programs, Colette Rudd

Reporting period: February - March 2023

Date of last meeting: March 10, 2023

>Retail, No Committee Chair at this time.

>Roots and Shoots, Mary Powel and Rita Sabbadini

No report for May 2023

>Second Saturday and Tours, Mary Powell and Sue Krumbein

Chair: Mary Powell (SS); Sue Krumbein and Mary Powell (Tours)

Date of last meeting: April 2023

Date of next meeting: June 2023

Action items completed:

- Here is the data from Eventbrite, plus other collected data, for May 2023 Sec Sat.
 - 692 registered on Eventbrite.
 - 245 of those registered checked in.
 - 82 of the checked in were children.
 - 26 walk-ins recorded by hand (6 were children).
 - total attendance (245 + 26) was 271.
 - ratio of actual attendees to actual registered is 40%.
 - ratio of children to adults is 1/3.
- Garden Club ran a very popular activity for children to make a small vase of flowers for their mothers or grandmothers.
- People made donations totaling \$185 (net) when registering online. 8 donations were made for an average donation of \$25.
- Sophia Xu sponsored this month for \$2000.
- Tours: Tours were successful – monthly public tour and two private tours.

In Process:

- Managerial work for Tours such as fielding requests from private tour groups is being returned to the administrative staff where it traditionally resided. The committee temporarily took on these tasks during the transitional period between Jackie and Mica.
 - Future Second Saturday nature and craft activities will be designed to be enjoyed by all ages, in support of our IDEA-related goals.
 - Master Gardeners are back at Second Saturday on a pilot basis
-

>Spring Tour 23, Laurie Callaway

>Strategic Planning, Kathie Shaw

Reporting Period: April and May

Date of Last Meeting:

Date of Next Meeting: TBD in June 2023

>Volunteer Development, Anne Ritchie

Reporting period: April and May 2023

Date of last meeting: May 9, 2023

Date of next meeting: June 7, 2023

Action items completed:

- The Volunteer Development Committee has been actively screening volunteer inquiries and forwarding names and contact information on to the appropriate committee and program chairs.
- We have been working with Mica to ensure the volunteer roster is properly updated and inclusive of as many volunteers as possible. This updated file has been added to the password protected area of the website, and we encourage you to review for completeness and accuracy. **Why is this important?** This file is used in a variety of ways: to ensure all volunteers receive any email sent to the rostered volunteers, as a recruiting tool by the Volunteer Development Committee and the Board Development Committee to fill openings and actively work toward developing volunteers for additional engagement at Gamble.
- Additionally, we are actively planning our upcoming Volunteer Appreciation event which will be held on June 14th from 3:00 – 5:00 on the Carriage House patio. This year's theme is "Gamble Volunteers are Berry Sweet" All rostered volunteers received an invitation sent via Paperless Post on Monday, May 15th. We hope to see you and celebrate you on the 14th!

Announcements to the board:

- As we near the end of the fiscal year, all committee and program chairs will be asked to submit volunteer hours for their committees. To ease the data gathering and reporting Individual submissions are no longer required. **Why is this important?** As a non-profit, we are required to report volunteer hours. This number is also used and referenced in grant applications. With your help and input, we can report an accurate number. Thank you!

>Winter Holiday Fundraising Event, Susann Mirabella

First Committee Meeting in August, TBD

No report for May 2023